**E-ITEC Programme on “Financial Instruments and Issuance Processes” from October 25-29,2021**

**Details of Programme on “Financial Instruments and Issuance Processes”**

**Objective of the programme:** The objective of the programme is to provide a holistic perspective to the participants about the various financial instruments used by individuals for saving and investment and by firms for raising finance. The training also endeavours to introduce insurance and hedging products to the participants.

**Programme Design:**

**1. One week full time programme**

It will be workshop based training involving case studies extensively.

**2. Course contents are as follows:**

1. Online Classroom Sessions:

a)Saving& Investments

*i)Macro economics linkage to savings and investments.*

*ii)Savings instruments -Government instruments (savings schemes,Fixed deposits)and Securities (transferable) - descriptions and characteristics.*

 *iii)Risk appetite and choice of savings vehicle.*

b)Banking Instruments

*i)Overview of Banking-Role and Function of Banks*

 *ii)Types of deposits*

* *Demand Deposits – Savings Account &amp; Current Account*
* *Term Deposits*

*iii)2 in 1 Account- Features*

*iv)Recurring Deposits*

*v)NRO Accounts and NRE Accounts - FCNR Deposit Accounts*

 c)Money Market Instruments

a)Introduction and Function of Money Markets

b)Participants in the money market

 c)Money market instruments-Government, Central Bank, Primary Dealers,

 Scheduled Commercial Banks, co-operative banks, corporates, insurance

 companies and mutual funds etc.

 d)Money Market Instruments

i)Call and notice money market

 ii) Treasury Bills (T-Bills)

 iii) Certificate of Deposits (CDs)

 iv) Commercial Papers (CPs)

 v) Repurchase Agreements (Repo) and Reverse Repos

 vi) Banker’s Acceptance (BA)

vii) Money Market Mutual Funds (MMMFs)

e)Holding Period Return, Bank Discount Rate (Discount Rate), Bond Equivalent

 Yield (Investment Rate)

f)Auctions of T Bills – Yield Based Auctions and Price Based Auctions, uniform and multiple price auctions, competitive bids and non-competitive bids

d)Insurance and Pension Products

i)Insurance products

* Life Insurance - Term Plans &amp; Endowment Plans
* General Insurance
* Health and critical illness insurance
* ULIPs
* Pension products
* Defined Benefit Plans
* Defined Contribution Plans
* NPS

e)Raising of Finance by Companies through the securities markets

i) Merit based Vs Disclosure based Regimes

 ii) Price discovery, market efficiency and information asymmetry

 iii) Securities Markets Instruments used by firms to raise funds:

* Equity Shares
* Preference Shares (Reedemable / Irreedemable)
* Convertible Preference Shares
* Debentures/ Bonds
* Warrants
* Depository Receipts

 iv) Various methods to raise funds in India and outside India of raising funds

 v) Fundraising at various lifecycle stages of the firm

 vi) IPO Process- Book Built Issue

 vii) Key Parties and responsibilities in an IPO- Merchant Bankers, Bankers to Issue,

 Underwriters, Registrar and Transfer Agents , Brokers, anchor investors etc.

 viii) Eligibility for bringing an IPO, reservations for QIBs, DFIs and for retail investors

 and disclosures in offer document

 ix) Book building process, pricing an IPO,

 x) Application Supported by Blocked Amounts

xi) Fast Track Issues

xii) Rights Issue and Preferential Issues

xiii) Small and Medium Enterprises (SME) Platform

xiv) Institutional Trading Platform

xv) Raising Funds from outside India – ADR, GDR, FCCBs

xvi) Indian Depository Receipts

(xvii) Private Placement

f)Introduction to Forwards, Futures, Options and Swaps

g) A lecture on Financial Planning

h) Miscellaneous Topics

i) Factoring and Forfaiting,

 ii) Foreign Trade Finance

 iii) Letter of Credit- Import LC &amp; Export LC

 iv) Counter trade, Bill of Lading, Bill of exchange

 v) Incoterms- FIB, CIF etc

 vi) Corporate Fixed Deposits

**3. Trainers/faculties:**

Experts who have handled forensic investigations regularly and those who were

associated with very sensitive investigation cases will be handling these sessions.

Conceptual topics will be handled by academicians who have specialised in that subject.

**4. Course delivery mechanism:**

• Online training using audio-visual aids

• Practical sessions/Interactive sessions

• Online Quiz

**5. Target Audience:**

Officers and academicians working in the areas of finance/capital market, Regulatory

bodies, Government dealing with finance and law, Banks, Insurance Co. Market

Intermediaries & other financial institutions.

**6. Duration:** One Week

**7. Proposed dates** – October 25-29, 2021

**8.Tentative Session Timings** :3:00PM-6:15PM as per Indian Standard Time