

India International Institute of Democracy and Election Management
Election Commission of India
Course Title: Capacity Development for Election Administration

Objective: To Build an Understanding Of Participants On The Role Of Elections In The Democratic Setup, Values/Principles Underpinning Good Electoral Management And Process, The Different Types/Levels Of Laws And Agreements That Govern Elections, Clarify The Role Of EMB, And Introduce Participants To The Types Of Emb Models, The Concept Of Electoral Cycle And Electoral Activities And Election Security And Cyber Security.

Name of the Course	Topics	Duration
Capacity Development Program for ITEC partner countries on 'Basic Course on Election Management'	1. Emerging challenges in Electoral Management 2. Voter registration 3. Voter Education 4. Election Planning 5. Election Campaigns 6. Election Expenditure Monitoring 7. Election Observation 8. Conduct of poll 9. Result management system 10. Electoral Technologies	12 days including field study trip(s)

Topics and Sub-themes:

- **Emerging challenges in Electoral Management:** Challenges of conducting efficient, fair and credible elections in general and demarcation of electoral constituencies and polling station areas, voter registration, inclusion, poll management, etc. in particular.
- **Voter Registration** – Types of voter registration, exclusions – legal and procedural, use of technology – biometrics, Electoral Roll Management System – case study on practices in India. Online registration and statistical tools to improve health of the electoral roll.
- **Voter Education** – Guiding principles of and best practices in voter education. Need assessment for specific groups and suitable technologies. Inclusive voter participation. Importance of new media in voter education. Modes/mediums of voter education in the context of new media, uses and challenges of mobile applications.
- **Election Planning** – Strategic and operational planning, electoral risk planning, electoral risk management tool, preparation of election schedule and material management. Crowdsourcing for knowledge-based planning and operations.
- **Election Campaigns** – Compliance of Model Code of Conduct, videography of important events and preventive action.
- **Election Expenditure Monitoring** – How candidates and parties spend money, ECI expenditure monitoring mechanism, paid news and MCMC.
- **Election Observation** – International and domestic election observation, ECI election observation mechanism and ECI Observer’s portal.
- **Conduct of poll** – Deployment of poll staff, despatch of poll parties, monitoring of poll day activities, collection of materials of the poll and its safe custody.
- **Result Management Systems** – Counting of votes, secure results transmission and declaration of results.
- **Electoral Technologies** – Voting Technologies: DRE Voting Machines, ECI PGRS tools: Samadhan, Suvidha & Sugam, SMS based Poll Monitoring System and Hot Lines etc., technologies for PWDs, Webcasting

Important Information:

- The course is for Senior and middle level Election Managers in the EMBs.

- The medium of the training being English, participants are expected to have working knowledge of English.